



January 30, 2019

RE: RFP 2019-01-22  
ITEM: Automatic Passenger Counters (APC)  
RFB: Closes: February 22, 2019 4:00 PM MDT

## ADDENDUM #2

### Questions and Clarification on Scheduling a Visit

#### Scheduling a Visit:

To clarify the RFP schedule, VRT will review the submitted proposals and create a short list of proposers, who will be invited to the VRT facilities for a demonstration and review of our existing on board systems.

Proposers are welcome to schedule a site tour before the proposal deadline, but this is not required in order to submit a proposal. Please be aware that staff members cannot answer additional questions regarding the proposal during these visits, so all questions should be emailed to the procurement team. To schedule a site tour, please contact Coreen Smith at [procurement@valleyregionaltransit.org](mailto:procurement@valleyregionaltransit.org) or call (208)248-2722.

#### Questions:

1. Page 2: Can VRT please confirm that vendors do not need to provide both a hard copy and electronic copy?

A total of one (1) copy is required and can be either a hard copy or an electronic copy.

2. The Submittal Checklist on Page 11 states "One set and (1) Original of your proposal package and One (1) Sealed Copies of the Financial Compensation/Revenue Generation proposal". Can VRT please confirm that the "Financial Compensation/Revenue Generation proposal" refers to the Price Proposal referenced on Page 2?

Yes, the Financial Compensation/Revenue Generations is the Price Proposal.

3. The Submittal Checklist on Page 11 includes "Addendum(s) (as issued)". Does VRT wish to have the actual addendums copied and returned with vendor proposals or is acknowledgement of addenda (Page 11, Part B) sufficient?

Only the Acknowledgement of Addendum is required.

4. The Submittal Checklist on Page 11 does not list Exhibits F & G. It skips from Exhibit E to Exhibit H. We note the presence of Exhibit F (Page 22) and acknowledgment (Page 12). However, please confirm that there is no Exhibit G to be returned or acknowledged.

Exhibit G does not apply to procurement and is not required.

5. The Submittal Checklist on Page 11 includes Exhibit H (Statement of No Proposal). Please confirm that proposers do not need to return this form, given intent to provide a proposal.

Exhibit H is unnecessary if you are submitting a bid.

6. Regarding the "Professional Services Agreement" referenced on Page 11:

a. Can VRT please confirm that this document is the "Standard Purchase Order Terms and Conditions" beginning on Page 27?

A Professional Services Agreement should have been attached. We have attached it for you to review.

7. Page 4 of the RFP states that VRT has 57 buses, but the table only has 55 buses. Can VRT please provide the vehicles configurations for the remaining 2 buses?

The reference on page 4 of the RFP was in error. VRT only has 55 vehicles. To ensure reliability, VRT would prefer to have spare APC parts on hand, but vendors may make other recommendations to ensure reliability.

8. In section 1 page 4 of the RFP, VRT provides a list of buses with quantities. Some of these bus types are short and may be for paratransit services. Can VRT please clarify the services provides by each bus type (fixed-route, paratransit, both other)?

VRT uses some cut-away vehicles on fixed route services. Some of these vehicles are occasionally used for paratransit service when necessary. The table below indicates which vehicle type is used for which type of service.

Description	No. of Buses	Front Door width x height (in inches)	Rear Door width x height (in inches)	Wheelchair Lift width x height (in inches)	Services Provided	Typical Hours Available
New Flyer	8	35" x 75"	35" x 75"		Fixed Route Only	Mon-Fri: 9PM-5AM Sat: After 7PM Sun: All Day
Gillig	31	35" x 75"	28" x 77"		Fixed Route Only	
StarCraft AllStar	2	33" x 80"		44" x 70"	Both	
Ford E450 Bus	3	33" x 80"		44" x 70"	Both	
Ford E350 Starcraft	1	32" x 82"		45" X 7"	Both	Mon-Fri: 8PM-5AM Sat: All Day Sun: All Day
Glaval Shuttle Bus	3	41" x 83"		47" x 72"	Both	
Ford F550 Bus	7	41" x 88"		47" x 72"	Fixed Route Only	
<b>TOTAL</b>	<b>55</b>					

9. It is important to note that ridership reporting of paratransit service is more accurate and more cost effective using the paratransit scheduling system. This is why the use of APC onboard counters for paratransit is not typical or practical. Can VRT please confirm that APC sensors for paratransit and other non-revenue vehicles are not required?

VRT uses some cut-away vehicles on fixed route services. Some of these vehicles are occasionally used for paratransit service when necessary. We are not requesting APC sensors for vehicles that are only used in paratransit or other non-revenue vehicles.

10. In section 2 under Data Integration item B, the RFP requires integration to your existing reporting system. Can VRT please provide the detailed API interface to your existing reporting system? If not, will VRT remove this requirement?

Requirements can be obtain from Josh Rushman at Route Match INC at (303)-997-1506. Integration with Fleet-Net is a simple SQL Data Base.

11. Page 4 of the RFP, in multiple paragraphs, states that the APC solution “may need to be integrated with” existing systems.

Route Match, Fleet-Net (Avail)

a. Can VRT clarify whether the preference is for a stand-alone system or an integrated? solution?

Integrated Solution with Route Match and Fleet-Net

b. If an integrated solution is preferred, can VRT please provide the designated contact information for RouteMatch?

Josh Rushman (303)-997-1506

12. Does VRT currently have a scheduling system?

Yes.

13. Will VRT provide schedule data to the awarded vendor?

Yes, necessary schedule data will be provided to the awarded vendor.

14. If VRT will provide the scheduling data to the awarded vendor, in what format?

Scheduling data will be provided in GTFS Files.

15. Does VRT currently contract out management of their schedule data?

No, at this time VRT manages all schedule data in house.

16. Does VRT currently have wireless LAN at your depot? If so, how many access points and what WLAN technology is used: i.e. 802.11 a or b or g or n?

VRT has wireless at our two transit centers, Happy Day and Main Street Station. Because Main Street Station is underground, we have boosters but no GPS signal.

17. Is VRT requiring proposers to price NTD certification?

At this time, VRT is asking for assistance with the initial certification process.

18. Can VRT please confirm that there are no bonding requirements for this project?

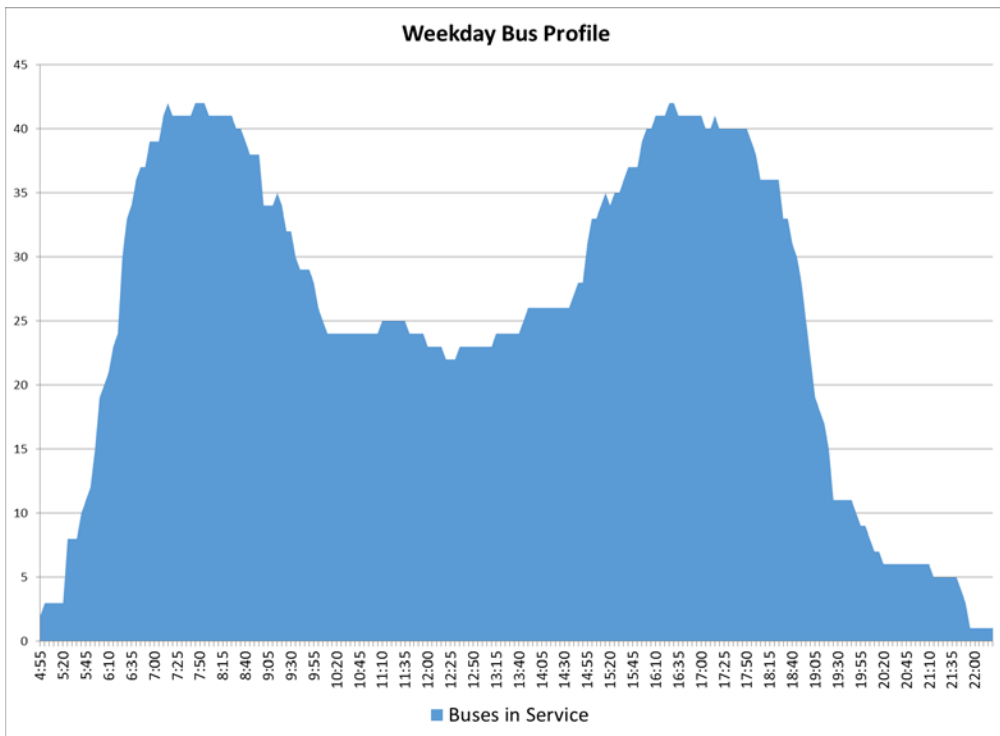
No bonding requirement is needed for this procurement.

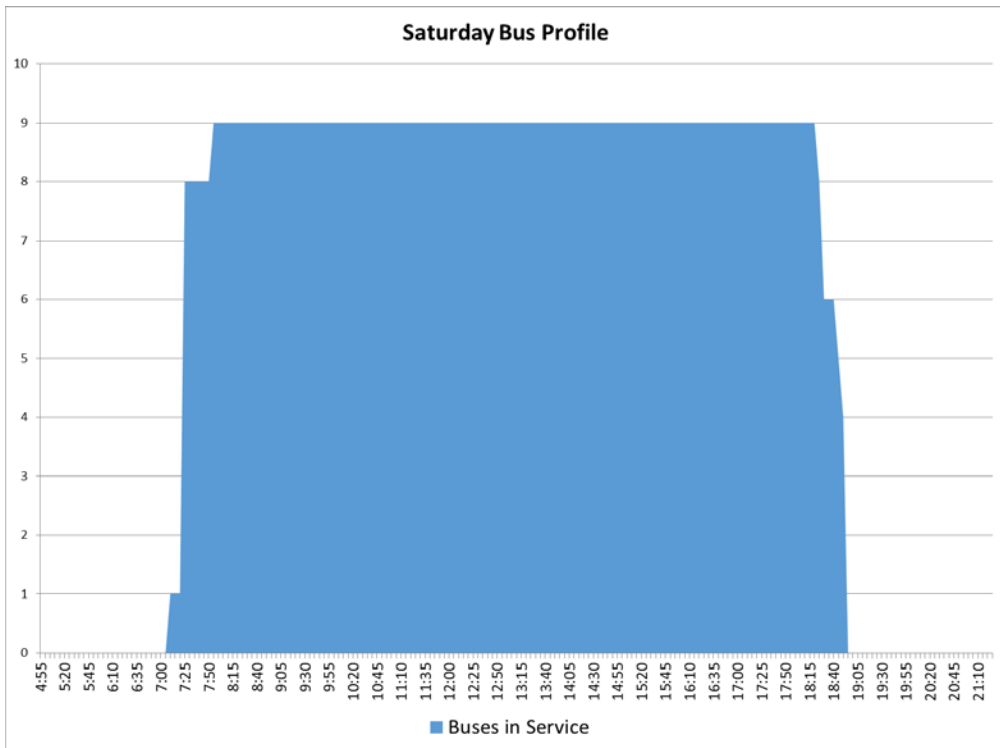
19. The proposal deviation form states “due on or before [Insert Time and Date].” Can VRT please confirm that the Proposal Deviation Form is to be submitted with the proposal?

Yes Exhibit I Proposal Deviation Form must be submitted with your proposal which is due on February 22, 2019 by 4pm MST.

20. During what days and hours can vehicle installations occur?

VRT’s typical weekday service span is 5AM until 9PM with a peak pull out of 42 vehicles and midday service using roughly 25 vehicles. Installs could certainly happen during off peak hours and on buses not in service. The table below shows the in service bus profile for both weekday and Saturday.





21. How many buses will the Agency make available per day?

See the answer to question 4. We will continue to operate all services during the installation period. All vehicles will be available on Sunday.

22. Can proposers also submit a separate pricing sheet to capture items not covered in the rows on page 14 of the RFP?

Yes, please include any additional pricing information in the same document with the required pricing sheet- No pricing information should be included in the document containing the proposal. Please include explanations with any additional priced items.

There are no other changes at this time.

Sincerely,

Coreen Smith  
Procurement Specialist