valleyregionaltransit

Valley Regional Transit is transitioning its payment processing from hard copy checks to a direct deposit process (ACH-Automatic Clearing House). If you would like to receive your payments via ACH please fill out the form below and sign on the line titled "Authorized Signature". Send complete form to:

MAIL: Valley Regional Transit
700 NE 2nd Street, Ste #100
Meridian, ID 83642

EMAIL: GeneralAccounting@valleyregionaltransit.org

FAX: 208 846-8564

COMPANY NAME

COMPANY ADDRESS

CITY

STATE

ZIP CODE

PHONE NUMBER

EMAIL ADDRESS

FINANCIAL INSTITUTION INFORMATION

BANK NAME

PHONE NUMBER

FAX NUMBER

ROUTING NUMBER

ACCOUNTING NUMBER

AUTHORIZED SIGNATURE

DATE

The check remit wil be sent to the email address you provide above. Valley Regional Transit must be notified in writing of any changes to the above information a minimum of 30 days in advance of any payment due. A new form will need to be completed prior to any payment being issued. Failure to do so could result in payment rejection and/or delays in payment. Please contact Robin Conrad at 208 258-2703 with any questions.