

Position: Technician
Location: Happy Day Transit Center (HDTC)
Reports To: Maintenance Supervisor
Classification: Hourly/Non-exempt

Job Purpose:

The Technician performs corrective and preventative maintenance on transit vehicles. Responsible for performing routine maintenance, major overhauls, component and system repair, maintaining production standards, and daily inspections and minimal reworks, all with little or no supervision. Responsible for the safe, efficient, and reliable operation of transportation services for Transit Management of Canyon County (TMCC).

Major Responsibilities:

- Perform vehicle preventative maintenance to TMCC, Valley Regional Transit (VRT), and Department of Transportation (DOT) standards
- Reassemble, clean, and reinstall components as assigned
- Maintain a safe, clean, teamwork area
- Assist other technicians and/or mechanics, and mechanic helpers as requested in all areas of mechanical repair
- Move vehicles safely between job and work area
- Uses power and hand-held mechanic's tools
- Communicate professionally with customers, supervisors, team members, and client
- Assist in procurement of parts
- Expert ability and knowledge of diagnostic equipment
- Inspect, diagnose, and accurately perform all phases of vehicle and equipment repair
- Remove, clean, repair, reinstall, and adjust vehicle components including but not limited to engine emission components, driveline components, transmission electrical/electronic components, HVAC, brakes, suspension, steering, exhaust, cab/chassis, hydraulics, ADA equipment, tires and other vehicle accessories
- Ensure work orders are completed accurately and in a safe and timely manner
- Evaluate completed work prior to release and seek supervisor approval as required
- Ensure safe use of power and hand-held tools
- Operate a fork lift
- Perform road calls, on the road testing, and emergency services as necessary
- Actively participate in safety or educational training as required
- Instruct and train technicians, mechanics, and mechanic helpers
- Perform duties outside of classification
- Performance may be measured by the degree to which all equipment and property is functioning in a safe and efficient manner
- Performance may be measured by the maintenance of a safe and clean work environment and

- by the maintenance of accurate and up-to-date records of all maintenance-related activities
- Other duties as assigned

Level of decision-making:

- Determine how to prioritize tasks
- Develop efficient preventative maintenance techniques

Minimum Education and Certifications Required:

- High School diploma or equivalent
- Two years of driving experience preferred
- Automotive/Diesel/CNG technical or vocational training preferred
- 608 and 609 Refrigerant Certification
- Demonstrated experience monitoring and meeting heavy diesel and CNG preventive maintenance schedules and operations of any automotive, diesel, or CNG repair shop equipment
- Transit ASE Certification preferred (H2 Diesel Engines, H3 Drive Train, H4 Brakes, H5 Suspension and Steering, H6 Electrical – Electronic Systems, H7 – Heating, Ventilation and A/C)
- Cummins ISL and ISB experience preferred
- Must have all associated tools up to one inch including wrenches and sockets
- Must obtain and maintain a valid Idaho Commercial Driver's License with required endorsements
- Must pass pre-employment physical, driving record review, criminal background review, and drug and alcohol pre-employment test
- Ability to communicate in writing and verbally
- Ability to input data efficiently in maintenance related software

Experience and Skills Required:

- 5+ years hands-on maintenance experience or vocational training
- Ability to instruct and train technicians, mechanics, and mechanic helpers
- Ability to work under time constraints and deadlines
- Problem solving and analytical abilities
- Good computer skills
- Demonstrated ability to communicate clearly
- Ability to follow written and oral instructions with minimal supervision
- Ability to establish and maintain effective working relationships with co-workers
- Ability to work flexible and varied work schedules including late night, early morning, weekends, snow days, and holidays

Physical Requirements and Working Conditions:

- Maintenance shop environment
- Ability to lift 65 pounds
- Use of full ranges of hearing, speech, and vision
- Use of fingers (manual dexterity) handling paperwork
- Stoop, crouch, squat or kneel when performing duties of any type
- Bend at knee, hip, waist when performing duties
- Stand while performing duties of any type
- Be subject to wet, cold, or hot environmental conditions
- Write reports in a coherent, legible way
- Must be able to move about the transit facility; utilize standard office equipment; access filing system/cabinets; and communicate effectively and efficiently in person or by telephone. Must be

able to sit and/or stand for extended periods

- Must be able to work in a crouched position or on back lying on mechanic's dolly beneath motor vehicle equipment; subjected to dust, dirt, and grease conditions
- The overall physical requirements are ability to climb, kneel, walk, carrying, speaking, repetitive motion, balancing, reaching, pushing, hearing, reading, stooping, standing, lifting, finger dexterity, grasping, seeing, and calculating

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. This job description reflects management's assignment of essential functions. It does not prescribe or restrict the tasks that may be assigned.

I have received a copy of this Job Description and acknowledge the above information for the Technician position.

Signature _____ Date _____