



Controller Job Posting

Are someone who loves working with numbers? Do you like the challenge of analyzing budgets? Does government accounting intrigue you?

Check out the Controller position below:

Valley Regional Transit is looking for someone who will be responsible for the integrity of its financial systems and who will ensure the organization is adhering to the Federal Transportation Administration regulations. The Controller will research and report on finances to the Board of Directors.

The ideal candidate will possess a minimum of a bachelor degree in a related field with 5 years of management and related experience. A Master's Degree and or audit experience is a plus. This person will possess the ability to analyze data have strong verbal and written communication skills. As with any accounting position, the ability to be detail oriented is a must.

Valley Regional Transit (VRT) is the regional public transportation authority for Ada and Canyon counties in southwest Idaho. Its main responsibilities are to coordinate transit services in the two-county area and develop and implement a regional public transportation system.

VRT owns the public bus system that provides service in Boise/Garden City, and contracts with a private firm to manage its operations. In addition, VRT contracts for transit services in Nampa/Caldwell and between Ada and Canyon Counties.

Want more information? Read on:

RESPONSIBILITIES:

- Oversees the Valley Regional Transit Financial Information System to assure accurate, timely and usable financial information is readily available.
- Analyzes Valley Regional Transit budget and reports related variances.
- Assures adherence to the internal control system, conducts periodic analysis of the system, and implements corrective actions.
- Oversees grant and procurement administration functions to ensure compliance with Federal regulations and Idaho Code.
- Supports grant accounting activities.
- Leads the finance department including Managing and coaching finance staff.
- Supports budget development processes.
- Provides timely and accurate financial information to the public.
- Oversees risk management for administrative functions.
- Oversees and audits control of physical assets and inventories.

- Oversees the execution of external agreements to assure consistent and accurate administrative tracking.
- Creates, assures compliance of, and implements policy, procedures, and processes that support the finance division.
- Manages pass through process and audits of Federal funds to sub recipients.
- Maintains a professional and courteous demeanor at all times.
- Provides timely, respectful and thorough customer service to internal and external customers.
- Dependable and a self-starter.

ESSENTIAL FUNCTIONS:

The Americans with Disabilities Act (ADA) considers "essential functions" as one of the following: 1) the reason the position exists; 2) there are limited number of other employees available to perform the function; 3) highly specialized duties, and the person is hired for this special expertise.

- May requires driving a vehicle and navigating into various facilities or building
- Frequently involves sitting, using hands to handle or feel, reaching with hands and arms, talking and hearing.
- Must be able to sit in front of a computer for long periods of time.
- Involves light physical activity performing non-strenuous daily activities of primarily administrative nature.

Salary: Begins at \$67,872 per year with consideration given for experience.

Benefits: Health, Dental, and Vision Insurance. Holiday pay, sick and vacation leave. Disability and PERSI retirement plan.

To apply for this position, please send your resume and cover sheet to jobs@weaver-solutions.com

Position is open until filled.

Valley Regional Transit is an equal opportunity employer.