

Board of Directors Meeting Agenda

January 06, 2025

12:00 PM

VRT Board Room – 700 NE 2nd Street – Meridian, Idaho

This is an in-person meeting.

If you are unable participate in the meeting in-person, you may join via MSTeams at http://ridevrt.org/VRTBOARD_JAN25 or by dialing in at **1-323-484-8960 Conference ID: 814 962 333#**

I. Calling of the Roll - Jarom Wagoner

II. Agenda Additions/Changes

III. Consent Agenda

Items on the Consent Agenda are Action Items will be enacted by one motion. There will be no separate discussion on these items unless a VRT Board Member requests the item be removed from the Consent Agenda and placed under Action Items.

A. ACTION: Minutes of the October 7, 2024, Board of Directors Meeting

Pages 4-6 | Paula Cromie

The Board of Directors is asked to consider approval of the minutes from the October 7, 2024, board meeting.

B. ACTION: Minutes of the October 7 and December 2, 2024, Executive Board Meetings

Pages 7-11 | Paula Cromie

The Executive Board is asked to consider approval of the minutes from the December 2, 2024, meeting and the Board of Directors is asked to consider acceptance of the minutes from both the October 7 and December 2, 2024, Executive Board meetings. (There was no November Executive Board meeting.)

C. ACTION: Payment Register 9-16-24 through 12-15-24

Pages 12-27 | Nick Leonardson

The Executive Board accepted the payment registers covering the periods 9-16-24 through 10-15-24 and 10-16-24 through 11-15-24. The Board of Directors is asked to accept the payment register covering the period 11-16-24 through 12-15-24 and acknowledge the ones accepted by the Executive Board at their December meeting.

D. ACTION: VRT Access Handbook Update

Pages 25-58 | Jeannette Ezell

Staff requests the Board of Directors accept the recommendation from the Executive Board to approve the VRT Access Handbook updates and approve Resolution VBD25-001.

E. ACTION: Access Appeals Policy Update

Pages 59-64 | Leslie Pedrosa

Staff requests the Board of Directors accept the updates to the Access Appeals Policy Number 01.06.00 and approve Resolution VBD025-004.

F. ACTION: Wheelchair Securement Policy Update

Pages 65-72 | Leslie Pedrosa

Staff requests the Board of Directors accept the updates to Wheelchair Securement Policy 06.05.18 and approve Resolution VBD25-003.

G. ACTION: Delegate Approval for Acquisition of Service Contracts to Executive Board

Pages 73-76 | Leslie Pedrosa

Staff requests the Board of Directors approve Resolution VBD25-005 and delegate authority to the Executive Board to approve Acquisition of Service contracts following the procurement for Acquisition of Service Providers.

H. ACTION: Regional Fare Policy and Fare Tariff Update

Pages 77-96 | Duane Wakan

The Board of Directors is asked to approve Resolution VBD25-006 updating Valley Regional Transit's Regional Fare Policy and Fare Tariff.

I. ACTION: Valley Regional Transit and COMPASS Memorandum of Understanding

Pages 97-122 | Stephen Hunt

Staff requests the Valley Regional Transit Board of Directors approve Resolution VBD25-007 Valley Regional Transit and COMPASS Memorandum of Understanding.

J. ACTION: Quarterly Performance Report

Pages 123-127 | Leslie Pedrosa

Staff requests the Board of Directors accept the performance report for the fourth quarter of fiscal year 2024.

K. Action: City of Boise Bike Share Station License Agreement Amendment

Pages 128-133 | Kate Dahl

The Board of Directors is asked to consider approval of the amendment to the bike station license agreement with the City of Boise to allow scooter parking at stations and advertising by approving Resolution VBD25-009.

L. ACTION: Amended State Street Memorandum of Understanding

Pages 134-154 | Kate Dahl

The State Street Memorandum of Understanding has been amended to include the Transit and Traffic Operational Plan (TTOP) addenda.

IV. Public Comments (Comments will be limited to no more than three (3) minutes).

V. Public Hearing

A. ACTION: FY2025 Budget Amendment

Pages 155-161 | Cameron Wells

Staff will present the FY2025 budget amendment, the board will then open the public hearing on the amendment. Following the public hearing, the VRT Board will consider approval of RESOLUTION VBD25-010 to approve the FY2025 budget amendment presented.

VI. Action Items

A. ACTION: Executive Board Elections 2025

Pages 162-163 | Elaine Clegg

The VRT Board of Directors will hold an election to consider confirming the succession of officers and filling one officer position to the Executive Board for 2025.

VII. Information Items

A. INFORMATION: COMPASS Regional Safety Action Plan

Pages 164-165 | Duane Wakan

COMPASS staff will brief the Board of Directors on the contents of the Regional Safety Action Plan (RSAP) and discuss ways Valley Regional Transit can support and participate in the implementation process.

B. INFORMATION: Valley Connect 3.0 Update

Pages 166-169 | Kate Dahl

Staff will present a summary of information developed so far for Valley Connect 3.0, including peer analysis, vision and goals, and route scenarios.

C. INFORMATION: FY2025 Procurement Calendar

Page 170 | Cameron Wells

The most recent procurement calendar is included in the packet for your information.

VIII. Department/Staff Reports

A. INFORMATION: Department/Staff Reports

Pages 171-185 | Staff

The most current department/staff reports were included in the packet for information. Board members are encouraged to read them as they contain important information.

IX. Executive Session

The VRT Board may convene into Executive Session at this time Pursuant to Idaho Code 74-206, identifying one or more of the specific paragraphs (a) through (j). An action by the VRT Board may follow the Executive Session.

X. Adjournment

Agenda order is subject to change.

Next VRT Board of Directors Meeting:

April 7, 2025

VRT Boardroom

700 NE 2nd Street

Meridian, ID 83642

Mission Statement: Valley Regional Transit's mission is to leverage, develop, provide, and manage transportation resources and to coordinate the effective and efficient delivery of comprehensive transportation choices to the region's citizens. (ValleyConnect 2.0 Plan approved 04/02/18)

Any accommodations needed for effective communication, such as language interpretation or auxiliary aids, should be made no later than three working days before the scheduled meeting. Please contact Jason Rose, Communications Director at jrose@rideVRT.org or by calling 208-258-2739.