

**RFP DEV-BASE-001-25-1
REAL TIME INFORMATION DISPLAY UNITS**

Valley Regional Transit (VRT) is requesting proposals for RFP DEV-BASE-001-25-1

Date Issued:	December 12, 2024
Request:	Real Time Information Display Units
Questions Due	January 9, 2025 @ 4 p.m. Mountain Time
Quotes Due	January 23, 2025 @ 4 p.m. Mountain Time
Scope of Work:	Below
RFQ Contact:	Kevin Womack procurement@ridevrt.org

Quotes can be emailed to:

Valley Regional Transit
Attention: Kevin Womack, Procurement / Contracts Specialist,
**emailed to procurement@ridevrt.org on or before
January 23, 2025 @ 4:00 p.m. MT**

Submission Requirements

All proposals must include the following items in order to be considered:

- Description of unit and model
- A list of equipment, project management, and support activities provided by the vendor during the pilot.
- A list of Valley Regional Transit responsibilities during the pilot.
- Pilot Projected Schedule
- Pricing
- Display specifications
- Audio annunciation specifications
- Display protection specifications
- Installation Instructions/Technical support
- All proposals must be signed by a duly authorized representative of the firm.
All unsigned or late submissions will be automatically rejected.
- Completed Offeror's General Information Form
- Acknowledgement of amendment(s) to this solicitation if applicable.
- Quote submitted in English.

Valley Regional Transit evaluation team will review and evaluate all proposals. A recommendation to enter into an agreement with the successful vendor(s) will be made based upon best value and price.

Offerors will be notified by email with a Notice of Intent to Award.

We appreciate your interest in Valley Regional Transit and look forward to your response.

EXHIBIT A
STATEMENT OF OBJECTIVE

Statement of Objective: The objective of the Real-Time Information (RFI) display and device pilot program is to install and test-trial displays, display protectors, and audio annunciation devices at various VRT outdoor bus stop locations and shelters.

Multiple offerors will be selected for the RFP (Request for Proposal) in which one display/device unit will be purchased from each selected offeror. VRT will own the units indefinitely and will evaluate the devices over the next 18-24 months at a variety of VRT locations.

After the evaluation period, as determined by VRT's evaluation team, each offeror will be ranked based on offeror timelines, VRT's system compatibility, unit durability, rider preference, and adaptability to VRT assets (shelters or pole based). This RFP will be used to rank and select the RTI system for VRT's premium corridor installation, park and rides, transit stations, transfer points, and government offices. VRT intends to purchase a maximum of 50 units in FY2026 for bus stop locations and shelters based on the recommendation of the evaluation team.

Background – Valley Regional Transit passengers have access to Real-Time Information provided by ETA Spot, through a free downloadable web application for hand-held devices, laptops, and PC's. Passengers are provided Real-Time Information with the use of LED monitors at two of our indoor transit station locations. Outdoor bus stop locations and shelters are not equipped with Real-Time Information displays for those who do not have the ability to utilize the web application on a personal device.

Purpose –To enhance efficiency, reliability, and overall public awareness to Valley Regional Transits system. The goal is to increase public transit adoption, by increasing passenger confidence when they know they can rely on accurate and up-to-date information. Providing all passengers the tools to make informed decisions about their trips such as wait times and delays, is crucial especially in adverse weather conditions.

Location –

VRT Administrative Office (Meridian) located at 700 NE 2nd Street, Suite 100, Meridian, Idaho 83642

Delivery Requirements – Products are to be delivered to Orchard Maintenance Facility – 4701 S. Northrup Ave., Boise, Idaho 83705. Between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday. In c/o Jonathan Mutchler. Delivery will be FOB Destination.

Scope of Work – Valley Regional Transit would like to purchase e-Paper displays, display protection, and audio annunciation devices, in the quantity of 1 unit.

Schedule / Milestones – A timeline for delivery and deployment based on Notice-To-Proceed by VRT of MM/DD/YYYY

- **Requirements / Deliverables** – A list of equipment, project management, and support activities provided by the vendor during the pilot.
- A list of Valley Regional Transit responsibilities during the pilot.

- Pilot Projected Schedule
- Pricing
- Display specifications
- Audio annunciation specifications
- Display protection specifications
- Installation Instructions/Technical support

Hours of Service:

Hours of service will be between 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding Holidays.

VRT Holidays:

The following holidays are days VRT will be closed.

New Year's Day (Observed)

Memorial Day

July 4th (Observed)

Labor Day

Thanksgiving Day

Christmas Day (Observed)

RECOMMENDATIONS/SUGGESTIONS:

VRT will allow Offeror to make recommendations to the RFP solicitation by submitting a separate proposal with their suggestion.

1. _____
2. _____

EXHIBIT B

PRICE QUOTE

Offeror's Price Quote shall contain the information listed below as an Exhibit to Offeror's quote. Offeror's Price Quote Exhibit shall be a separate .pdf file included electronically and transmitted as a separate attachment in the email with Offeror's quote. Offeror's Price Quote Exhibit shall be signed by Offeror's authorized representative.

Annual Subscription Rate if applicable: _____

Price Quote must be in US Dollars.

Rates:

Description	Pricing

Quote shall remain valid for a period of not less than ninety (90) days from the due date of the RFQ solicitation.

Signed: _____ Date: _____

Offeror's General Information Form

Legal Name of Firm: _____

Firm's Address: _____

Firms Contact Person: _____

Title: _____

Telephone: _____

Email: _____

The undersigned certifies as follows:

1. That he/she has read and understands the objectives and requirements of the request for quote; and
2. That he/she agrees to all requirements, specifications, terms, and conditions of the request for quote referenced above; and
3. That he/she will furnish the designated item(s) and /or service(s) as quoted in the request for quote; and
4. That he/she certifies under penalty of perjury that the respondent is, to the best of his/her knowledge, not in violation of any Idaho tax law; and
5. That his/her company has been certified as one of the following registered business classifications:

DBE: _____ Corporation: _____ Other, identify: _____

Respondent's Signature: _____ Date: _____